



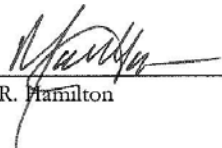
DATE: August 12, 2008
TO: Mark R. Hamilton
President
FROM: Beth E. Behner
Chief Human Resources Officer
RE: Revision to University Regulation -- Education Benefit

I am attaching a revision to University Regulations for your review and approval:

The revision to University Regulation R04.06.010 permits regular, benefits-eligible employees to use the UA education benefit to attend approved non-credit courses. The revision to the regulation will enhance training opportunities for employees and will also be beneficial to the University, since courses will be selected for approval based on their relevance to job-related and supervisory skills. The list of approved courses will be posted on the SWHR website and will be updated regularly.

The proposed change has been reviewed and endorsed by the HR Council, Business Council and Governance. If approved, the revision would be effective beginning in Fall semester, 2008.

Please indicate your approval by signing below.



Mark R. Hamilton



Date

Attachment

cc: Jeannie Phillips