

Review and Update Ethnicity and Race in UAOnline

****Instructions to review and update Ethnicity and Race in UAOnline****

1. Go to UAOnline at <http://uaonline.alaska.edu>
2. Select "Login to Secured Area..."
3. Enter your UA ID (8-digit employee ID) [[Need to find your ID?](#)]
4. Enter your PIN [[Forgot your PIN?](#)]
5. Select "Login"
6. "Update Ethnicity and Race" page will appear
7. Your previous selection of your ethnicity and race that is on file will appear with a check in the box beside your selection
8. If you wish to change your selection for either ethnicity, race, or both, then check the appropriate box(es) and select "review"
9. If there are no changes then select "review"
10. The "View Ethnicity and Race" page will appear with the selections made
11. If the information is accurate select the "save" button and the information will be updated
12. If you need to edit the information then select the "edit" button and it will bring you back to the "Update Ethnicity and Race" page.

Ethnicity Definitions

Ethnicity - of or relating to large groups of people classed according to common racial, national, tribal, religious, linguistic, or cultural origin or background.

Category:

Hispanic or Latino -

A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.

Race Definitions

Race – A family, tribe, people, or nation of the same stock. A category of humankind that share certain distinctive physical traits.

Categories:

American Indian or Alaska Native -

A person having origins in any of the original peoples of North and South America (including Central America) who maintains cultural identification through tribal affiliation or community attachment.

Asian -

A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

Black or African American -

A person having origins in any of the black racial groups of Africa.

Native Hawaiian or Other Pacific Islander -

A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

White -

A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

Ethnicity and Race Questions?

You may contact the following numbers below if you have additional questions regarding ethnicity and race:

UAA:	(907) 786-4680
UAF:	(907) 474-6600
UAS:	(907) 796-6273
SW:	(907) 450-8217

PIN Resets for UAOnline

If you need a PIN reset, please call the contact listed below for your regional campus between the hours of 8 a.m. to 5 p.m. Monday through Friday.

UAA Human Resources	(907) 786-4608
UAF Human Resources	(907) 474-7700
GI Human Resources	(907) 474-6010
UAS Human Resources	(907) 796-6507
UAS Help Desk	(907) 796-6400
SW Human Resources	(907) 450-8208
OIT (SW) Help Desk	(907) 450-8300