



UNIVERSITY  
of ALASKA  
*Many Traditions One Alaska*

# University of Alaska

## Letter of Assumption

### INSTRUCTIONS:

University procedures require an approved guarantee of funding to set up a sponsored program budget prior to the receipt of a formal award. Pre-award costs will be permitted only if there is persuasive evidence that funding is pending and costs will be incurred after the effective date of the award.

### REQUIRED INFORMATION:

Project Title: \_\_\_\_\_  
 Principal Investigator: \_\_\_\_\_  
 Project Start Date: \_\_\_\_\_ Anticipated Funding: \_\_\_\_\_  
 Sponsoring Agency: \_\_\_\_\_

Assumption of Liability is for:

- New account
- Renewal/Continuation of the current account

Fund Number (if a renewal or continuation): \_\_\_\_\_  
 Department assuming liability: \_\_\_\_\_  
 D-level organization code: \_\_\_\_\_

The department will assume financial liability for all costs incurred if, for whatever reason, the award is not received. Documentation is included from the sponsoring agency indicating assurance that the award will be funded.

\_\_\_\_\_  
 Department Head / Director

\_\_\_\_\_  
 Date

### STATEWIDE COST ANALYSIS USE ONLY:

- RSA / Award is in process
- Project start date verified
- Documentation is appropriate
- Budget approved for setup \$ \_\_\_\_\_

Additional Comments:

\_\_\_\_\_  
 Statewide Cost Analysis

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Statewide Controller

\_\_\_\_\_  
 Date